



**CARVER MAGNET
EARLY CHILDHOOD
2020-2021
READY
FOR
LEARNING PLAN**

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CARVER MAGNET EARLY CHILDHOOD READY FOR LEARNING PLAN

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INTRODUCTION

In-Person Instruction will be provided to all prekindergarten students at Carver. The guidelines in this plan are based on those implemented by the Center for Disease Control and Prevention (CDC), Arkansas Department of Human Services (DHS), Arkansas Department of Health, Arkansas Department of Education, and the Little Rock School District's Ready for Learning Plan. Updates to this plan will be made, and families will be notified, as new information is received from the CDC, DHS, ADH, ADE, and LRSD.

Carver Magnet Early Childhood will issue guidance and support to students, staff, and families throughout the planning and implementation process once the school is reopened. As a school family, we will remain steadfast in our determination to respond to evolving conditions with noteworthy empathy, and flexibility.

OUR GOAL

During these unparalleled times, Carver Magnet Early Childhood Staff will:

- Provide a quality early childhood experience for all prekindergarten students
- Ensure that the social, emotional, and academic needs of all students are met
- Commit to following specific health and safety precautions in accordance with our local, state, and federal requirements to the best of our ability
- Work to ensure that our prekindergarten students are strong in all basic foundational skills

WHAT YOU NEED TO KNOW BEFORE THE FIRST DAY

Dates to Remember

- **August 17** – Carver Early Childhood “Virtual Look” inside the early childhood classrooms
 - P3 – 11:00am – 12:00pm
 - P4 – 12:00am – 1:00pm
- **August 19 – 20, 2020 - Pop-Up & Meet the Teacher Night** (This will be conducted over two days.) During this time, required documents must be completed and turned back in before leaving.
 - **P3 Families** August 19 5:00pm - 7:00pm
 - **P4 Families** August 20 5:00pm - 7:00pm
 - Family packets with prekindergarten expectations will be given to each family. Student's name and their assigned teacher's name will be printed on the front of the packet. Required prekindergarten documents must be returned to the teacher/staff member before leaving the Pop-Up Meet and Greet. Packets will include:
 - Welcome Letter
 - Arrival / Dismissal Protocol
 - Pick-Up Authorization Form – **Must be returned**
 - Parent/Teacher Handbook **Parent signature page - Must be signed and returned**
 - Private Day Care Van Pick Up Authorization – **If using this service, completed form must be returned**

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- District Calendar
- LRSD Prekindergarten Parent Handbook
- Teacher's Daily Schedule & Letter from Teacher
- Letter from the Nurse
- Before and After School CARE Information
- School District important telephone numbers
- A separate envelope will be provided for all required documents to be returned.
- Team of Secretaries/Nurses will give information regarding the following items.
 - Immunizations
 - Health Wellness Check
 - Student with Allergies, Asthma, or other medical concerns
- **August 24- First day of School**
 - Prekindergarten doors will open at **7:05am**
 - Family packets will be available for any parent/guardian who was not in attendance during the "Pop-up/Drive Through" Meet and Greet.

What Students Will Need to Bring the First Day of School:

- A complete change of clothing for student in the event of toileting accidents (seasonal appropriate). Make sure student's name is written on the inside tag of all clothing that is being sent to school (including coats/jackets)
- Place the child's extra clothing in a large Ziploc bag with the student's name written on the outside
- Students at Carver are not required to wear uniforms

Safety Measures

- Masks are not required for prekindergarten students. CDC/DHS COVID-19 Safety Guidelines will be followed throughout the day.
- All staff are required to wear face covering
- No Backpacks - Students will not be allowed to bring backpacks to school.
- No lunchboxes - Students are not allowed to bring lunch boxes to school. If a student brings his/her lunch, it must be in a disposable/throw away bag.
- To prevent the spread of germs, appropriate footwear is encouraged.
 - Students should **ONLY** wear closed toed shoes
 - **No** lace up shoes
 - **No** sandals
 - **Shoes with Velcro** work best for busy learning and play and are strongly recommended.

Temperature Check

- Temperatures will be taken every morning before students are allowed to enter the classroom. There will also be two additional scheduled temperature checks throughout the day that will be conducted by a teacher or teacher assistant.
 - If a student has a temperature of 100.4 or above, the student will be taken to the nurse to have his/her temperature retaken using a hospital grade oral thermometer. If deemed necessary, the nurse will notify the parent/guardian so that the student can be picked up from school.

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- Parents/guardians must pick up their child from school immediately (within 30 minutes of the initial telephone call) once they have been contacted by the school nurse.
- The student will be removed from the classroom immediately and will reside in the nurse's office or in a designated isolation area under the nurse's care until a parent/guardian arrives.
- Once the parent/guardian has arrived at the school to pick up their child, they should call the office at 447-4000.
 - A staff member will escort the child outside to be signed out.
 - If for any reason a parent/guardian will be entering the building, a mask must be worn.
 - Parents/guardians should be prepared to fill out a health screening form.
- Temperature checks will be taken:
 - Upon Arrival
 - Mid-day
 - Upon Departure
- Students **must** be fever free for 48 hours and have no other contagious symptoms before returning to school.

WHAT TO EXPECT THE FIRST DAY OF SCHOOL

As a school family, we have outlined what should be expected on the first day of arrival to school and how we plan to protect the health, safety, and wellbeing of students, teachers, and community stakeholders as we prepare to open our school this fall.

- **Ready for School**
 - Prekindergarten doors will open at 7:05am.
 - Breakfast in the Classroom will begin at 7:30.
 - Prepackaged breakfast will be in the classroom with health and safety guidelines practiced.
- **Visitors**
 - At this time, visitors are limited inside the school building.
 - Families will need to call the office for an appointment.
 - CDC guidelines will be practiced.
- **Arrival / Dismissal Curbside** – Carver Magnet Early Childhood Staff will be in the front of the building for you to sign your child in and out daily.
 - Students must remain in the car until they have been greeted by a staff member and signed in by a parent/guardian.
 - Staff will also escort students outside in the afternoon for dismissal. Families are asked to remain in their vehicle.
 - **Dismissal Procedures**
 - **1:30pm** Dismissal for Day Care Van Pick-up will begin
 - **1:45pm** Families may begin picking their student(s)
 - **2:05pm** Dismissal
 - Families are asked to drive to the front of the building for the dismissal process.

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- Staff will bring students to the car for parent/guardian sign-out signatures. **Only** authorized adults will be allowed to sign students out from school. **Parent/Guardian Photo ID is required.**
- If siblings are picking up prekindergarten students, **only** siblings who are 4th grade and older may sign a prekindergarten student in/out of class. ***If siblings from elementary are authorized to pick up a sibling from prekindergarten, an authorization sibling pick-up form must be on file in the office.**
- Students who are picked up late will be held in a designated area (social distancing practiced).
- Students must be picked up before **2:35pm**.
- If students will be attending the LRSD CARE program at Carver, appropriate forms must be completed and on file with the LRSD CARE Office.

MAINTAINING A HEALTHY AND SAFE ENVIRONMENT

Promoting school safety creates an open space for kids to learn, explore, and grow. By implementing the best practices listed below will try and help us maintain a safe environment for all students. General cleaning and disinfection protocols will be followed regularly by all custodial staff members.

Disinfect/Sanitize (daily and throughout the day)

- playground equipment
- door handles
- sinks and sink handles
- play and learning materials

Students will be provided with:

- His/her individual art supply kit labeled with his/her name and picture
- His/her individual cot (disinfected daily)
- His/her individual cubby, separated from others', to store personal belongings

Social Distancing /Disinfect/Sanitizing

- Social Distancing will be enforced. Students will work in small group learning pods.
- Staff will develop a schedule for increased, routine cleaning.

Water

- For the safety of students and staff, water fountains will not be in use. Each Prekindergarten classroom will have water igloos and disposable paper cups in the classroom for student use.
- Water will be replenished daily or as needed throughout the day
- Adult supervision is required during water breaks

We will ensure

- Modified layout of the classrooms meet social distancing requirements (e.g., space seating/desks, centers, cots during rest time at least 6 feet apart when feasible).
- Physical guides, such as visible signage to ensure that staff and children remain at least 6 feet apart in lines and at other times (e.g. guides for creating "one-way routes" in hallways).

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- Prekindergarten students will be served prepackaged meals (breakfast, lunch, and snack) in the classroom. Strict handwashing procedures will be enforced before and after meals and the surfaces will be cleaned before and after meals.

CLASSROOM EXPECTATIONS

The classroom will be organized into various learning centers. Our goal is to have a safe space where students feel comfortable to try new things, be able to test out their ideas, and can express their imaginations all while maintaining a healthy and safe environment conducive to learning.

- **Learning Pods**
 - Students will be actively engaged in meaningful learning and play and will be assigned to small group learning pods within the classroom.
 - Students will stay with their peer learning pods throughout the school day.
- **Cleaning / Handwashing**
 - There will be scheduled cleaning (sanitizing/disinfecting) throughout the day.
 - Strict handwashing procedure will be enforced throughout the day.
 - Upon arrival to school
 - After each activity/gross motor
 - After toileting
 - Before and after meals and snacks
 - After dealing with bodily fluids (e.g., runny noses, sneezes)
 - After reentering the building from outdoor play
 - Hand sanitizer will be used if soap and water is not available (**Adult supervision required**)
- **Rest Time /Meals**
 - Rest time will be in the classroom. Students will have their individual sanitized cot and covers for rest time. Social distancing will be implemented.
 - All meals, for prekindergarten students, will be in the classroom (breakfast, lunch, and snack) social distancing will be implemented.
- **Gross Motor**
 - One physical/gross motor **outdoor** play time per day.
 - One physical/gross motor **indoor** play time per day.
 - Cleaning between use of play materials throughout the day will be enforced.
 - When playing outside, there will be a rotation on the play equipment throughout the day.
 - Students will rotate during classroom center time, and small group instruction. (centers will be sanitized between rotations)
 - Proper handwashing procedures will be implemented.

PREKINDERGARTEN STUDENT/STAFF HEALTH PROTOCOL

- **Health Protocol**

Administrators at Carver Magnet will utilize LRSD's [Communication Flow Chart](#) to determine appropriate course of action in the event of the a COVID-19 case.

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- **Guidance If Exposed**

Carver Early Childhood will follow the guidelines from Little Rock School District Superintendent's office. If a student or staff member is exposed to the virus, Carver Early Childhood Nurse will contact Margo Bushmiaer, Coordinator of LRSD Health Services to provide her with the following information; name, date of birth, and phone number(s) to contact the parent/guardian. **COVID Hotline Phone Number 1.800.803.7874**

REMOTE LEARNING PLAN

In the event that our local community experiences a spike in COVID-19 cases and an interruption of physical operations occurs, a shift to full virtual/online learning will most than likely take place and be implemented at that time.

Carver Early Childhood Staff will prepare prekindergarten learning kits for all students enrolled in Carver's prekindergarten program to use for online learning at home.

HELPFUL NUMBERS TO CALL

PURPOSE FOR CALLING	WHO TO CALL	NUMBER
To Report Absences or Late Arrivals to School (it is very important that parents/guardians call the office each time a student will be absent or tardy from school)	CARVER MAGNET EARLY CHILDHOOD OFFICE	501-447-4000 or 501-447-4083
To Reach Administrators	Ann Freeman, Early Childhood Coordinator If EC Coordinator cannot be reached, Contact: Clifton Woodley, Principal	501-447-4000
To Reach Carver Pre-K Nurse	Nurse Judith Batson	501-447-4090
Exposure to COVID-19 Virus (If the student or family member has come in close contact and/or have been exposed to COVID-19)	COVID HOTLINE	(800) 803-7847
To Reach the LRSD CARE Office	Annette Walton	501-477-1880
To Reach LRSD Early Childhood Office	Esther Jones, Director	501-447-7300

We are all in this Together!